

B-9.2

# Academic Audit Report, 2080/81



**Triveni International College**  
**Pokhara 27, Talchowk**  
*(Affiliated to Tribhuvan University)*

Sirawan, 2081



## **I. Introduction**

The Purpose of the Audit is to provide the opportunity for a regular strategic overview of the entirety of the teaching and learning activity of the College. The Self Evaluation Document (SED) of the College was presented to the Panel. The Panel Members investigated the different aspects of the document, and authenticated them with the supporting evidences. This report consolidates the findings of the panel and put forth the suggestions and area of improvements possible in the future. The Academic Audit of the Triveni International College was conducted on 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> of Shrawan, 2081 B.S.

### **Audit Panel Members**

Mr Jeevan Bhandari

Mr Shiva Chandra Ghimire

Mr Satya Raj Kandel

## Schedule of the Academic Audit (Shrawan 1-10, 2081)

### Schedule for internal assessment

Date	Activity
1 <sup>st</sup> Shrawan	Faculties were assigned for the internal audit by the Campus Chief and IQAC coordinator.
1 <sup>st</sup> Shrawan	Questionnaire prepared by the panel members.
2 <sup>nd</sup> Shrawan	Meeting with the BBS 2 <sup>nd</sup> and 3 <sup>rd</sup> Year students
2 <sup>nd</sup> Shrawan	Meeting with the BBS 3 <sup>rd</sup> year students.
3 <sup>rd</sup> Shrawan	Meeting with the BBS 1 <sup>st</sup> and 2 <sup>nd</sup> year students.
3 <sup>rd</sup> Shrawan	Meeting with the MBS 3 <sup>rd</sup> Semester students.
4 <sup>th</sup> Shrawan	Meeting with Teachers

### Schedule for external assessment

10-25 Shrawan 2081	Overall Assessment and verification
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## 2. Milestones of the College

- 2067 BS (2010 AD) affiliated with Tribhuvan University.
- BBS Course Establishment 2067 BS (2010 AD)
- MBS Course Establishment 2075BS (2018 AD)
- Student intake in BBS was increased up to:
  - ✓ 2075/076 BS- 136
  - ✓ 2076/077 BS- 198
  - ✓ 2077/078 BS- 178
  - ✓ 2078/079 BS- 186
  - ✓ 2079/080 BS- 197
- Approval of MBS entry in the year 2074 BS.
- Student intake in MBS was increased up to:
  - ✓ 2075/076 BS- 26
  - ✓ 2076/077 BS- 23
  - ✓ 2077/078 BS- 39
  - ✓ 2077/079 BS- 31
  - ✓ 2079/080 BS- 27

### 3. Faculty profile

Faculty Strength	Total Teaching Staff	21
	Men	18
	Women	03
Qualification	PhD	01
	PhD(Pursuing)	01
	M.Phil	01
	Master	17
	Bachelor	01

#### List of the Faculty Members

S.N.	Name of the Faculty Member	Designation	Qualification	Roles & Responsibilities	Date of Joining (BS)	Teaching Experience (Years)
1	Yada Raj Acharya	Campus Chief	M.Phil.	Administration and Teaching	2067-05-11	13 Yrs.
2	Dilli Ram Poudel	Asst. Campus Chief	MBS, MA	Administration and Teaching	2069-12-04	11 Yrs.
3	Sunil Datta Baral	Lecturer	MA Economics	Coordinator-Research Committee	2067-08-02	13 Yrs.
4	Ram Chandra Bhandari	Lecturer	MBS, MA	Exam-Coordinator	2067-08-02	13 Yrs.
5	Shiva Prasad Lamichhane	Lecturer	MSc.	Teaching	2067-08-02	13 Yrs.
6	Ravi Mohan Dhakal	Lecturer	MBA	Coordinator-Admission Committee	2070-03-05	10 Yrs.
7	Mukti Nath Sapkota	Lecturer	LLB Advocate	Company Secretary	2069-02-01	11 Yrs.
8	Jeevan Bhandari	Lecturer	MBA	Coordinator-Co-Curricular Activity	2070-04-25	10 Yrs.
9	Shiva Chandra Ghimire	Lecturer	MA	Coordinator- Job Placement Cell	2072-10-10	8 Yrs.
10	Ranjibi Banjara	Lecturer	MA Economics	Teaching	2072-08-02	8 Yrs.
11	Satya Raj Kandel	Lecturer	MBS	Coordinator-Library Management	2073-08-01	7 Yrs.
12	Prativa Tiwari Sapkota	Lecturer	MSc.	Teaching	2079-01-05	2 Yrs.

13	Bimal Babu Neupane	Lecturer	MBA	Teaching	2078-05-27	2 Yr.
14	Shankar Thapa	Lecturer	MBA	Teaching	2078-05-27	2 Yr.
15	Anil Acharya	Lecturer	MBS	Teaching	2078-11-08	2 Yr.
16	Kishor Subedi	Lecturer	MBA	Teaching	2078-11-08	2 Yr.
17	Ram Prasad Subedi	Lecturer	MA Economics	Teaching	2079-05-08	2 Yr.
18	Prabha Aaraya	Lecturer	MFC	Teaching	2079-10-02	2 Yr.
19	Shree Ram Kandel	Lecturer	MBS	Teaching	2080-08-14	1 Yr.
20	Sunita Gautam	Lecturer	MBS	Teaching	2080-08-17	1 Yr.

#### Academic Advisor

21	Prof. Dr. Indra Prasad Tiwari	Senior Professor	PhD.	Research Mentor	2077-03-31	4 Yrs.
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### 4. Student's Community wise Statistics

#### I. Students Statistics for the year 2078/79

Program Year	Total	Male	Female	Dalit	EDJ..	Madhesi
BBS 1 <sup>st</sup> Year	186	98	88	21	48	-
BBS 2 <sup>nd</sup> Year	136	46	90	13	32	1
BBS 3 <sup>rd</sup> Year	110	46	64	07	23	-
BBS 4 <sup>th</sup> Year	71	31	40	06	14	-
MBS 1 <sup>st</sup> Sem	32	7	25	03	02	-
MBS 3 <sup>rd</sup> Sem	21	10	11	02	04	-

#### II. Students Statistics for the year 2079/80

Program Year	Total	Male	Female	Dalit	EDJ..	Madhesi
BBS 1 <sup>st</sup> Year	197	105	92	12	27	2
BBS 2 <sup>nd</sup> Year Old	69	31	38	3	8	-
BBS 2 <sup>nd</sup> Year	138	50	88	4	16	-
BBS 3 <sup>rd</sup> Year	87	19	68	2	9	-
BBS 4 <sup>th</sup> Year	83	30	53	4	17	-
MBS 1 <sup>st</sup> Sem	29	15	14	1	02	-

MBS 2 <sup>nd</sup> Sem	28	5	23	3	1	-
MBS 3 <sup>rd</sup> Sem	-	-	-	-	-	-
MBS 4 <sup>th</sup> Sem	21	10	11	2	4	-

## 5. Curriculum

### BBS Program Structure

*[Copy from the Syllabus-Tribhuvan University Syllabus approved on 2076]*

#### Year-Wise Course Structure

##### The First Year Program

The purpose of the first-year program is to build a strong foundation in students to prepare them to comprehend the business concepts, theories, and practices. The first-year program is organized into the following compulsory and core courses:

##### First Year (500)

- MGT 201: Business English 100
- MGT 202: Business Statistics 100
- MGT 207: Microeconomics for Business 100
- MGT 211: Financial Accounting and Analysis 100
- MGT 213: Principles of Management 100

##### The Second Year Program

The purpose of the second-year program is to provide basic concepts, tools and understanding of the foundation and core courses. The foundation's courses are required to develop understand business practices. The core courses provide essentials of learning which are basic in the broad area of business studies. The second-year program is therefore organized into the following core and compulsory courses:

##### Second Year (500)

- MGT 205: Business Communication 100
- MGT 209: Macroeconomics for Business 100
- MGT 212: Cost and Management Accounting 100
- MGT 223: Organizational Behavior & Human Resource Management 100
- MGT 215: Fundamentals of Financial Management 100

##### The Third-Year program

The purpose of the third-year program is to provide basic concepts, tools, and understanding of the fundamentals of business studies. The core courses provide essentials of learning which are basic to understand the broader area of business studies. The third program is therefore organized into the following core and compulsory courses:

##### Third Year (500)

- MGT 204: Business Law 100
- MGT 226: Foundation of Financial Systems 100
- MGT 217: Business Environment and Strategy 100
- MGT 224: Taxation in Nepal 100
- MGT 214: Fundamentals of Marketing 100

### **The Fourth Year Program**

In the fourth year, the students are encouraged to focus on a particular function and concentration area of business studies. Building on the foundation laid in the first, second, and third years, the principal mission of the fourth year twofold:

- 1) To enable the students to concentrate on one functional area of business. FOM offers four-stream of concentration courses:
  - Accounting
  - Finance
  - Management
  - Marketing
  
- 2) To provide the opportunity to students to engage in research and final project presentation.

### **Fourth Year (500)**

MGT 225: Entrepreneurship 100

Concentration I 100

Concentration II 100

Concentration III 100

MGT 221: Business Research Methods 50

MGT 401: Final Project 50

### **Eligibility Conditions for Admission**

The candidate applying for admission to the BBS program:

- Must have completed the 10+2 in business/ commerce or an equivalent course from a Higher Secondary School Board or Tribhuvan University or other University/ Board recognized by T.U.
- Must satisfy any other entry requirements or criteria as prescribed by the Faculty Board or the campus.

### **Attendance, Evaluation, and Grading System**

The final evaluation of students is done through the annual examination conducted by the office of the Controller of Examinations, Tribhuvan University. However, for qualifying to appear in the annual examinations, students must meet the following requirements:

- a. The student must have a minimum of 70 percent attendance of the classes held.
- b. No student will be allowed to appear in the second-year final examinations without first appearing in the first-year final examinations.

**The grading system in the annual examinations is as follows:**

- Third Division 35 percent
- Second Division 45 percent
- First Division 60 percent
- Distinction Division 75 percent

## **MBS Program Structure**

*[Copy from the Syllabus-Tribhuvan University Syllabus approved on 2075]*

### **Course Cycle**

#### **FIRST SEMESTER 15 Credit Hours**

MKT 511 Marketing Management	3 Cr.
ECO 512 Managerial Economics	3 Cr.
MSC 514 Statistical Methods	3 Cr.
MGT 515 Organizational Behavior	3 Cr.
MGT 519 Managerial Communication	3 Cr.

#### **SECOND SEMESTER 15 Credit Hours**

FIN 510 Financial Management	3 Cr.
MGT 513 Human Resource Management	3 Cr.
MSC 517 Production and Operations Management	3 Cr.
ACC 517 Management Accountancy	3 Cr.
MGT 518 Business Environment	3 Cr.

#### **THIRD SEMESTER 15 Credit Hours**

ACC 519 Accounting for Financial and Managerial Decision and Control	3 Cr.
MSC 521 Research Methodology	3 Cr.
MGT 522 International Business	3 Cr.
MGT 524 Entrepreneurship	3 Cr.

#### **Specialization Course (Any One from Group A)**

##### **Finance**

FIN 687 Financial Derivatives and Market	3 Cr.
FIN 688 Corporate Finance	3 Cr.

##### **Accountancy**

ACC 685 Corporate Taxation	3 Cr.
ACC 686 Cost Management	3 Cr.

##### **Management**

MGT 687 Recent Trends in Management	3 Cr.
MGT 688 Organizational Theory	3 Cr.

##### **Marketing**

MKT 691 Advertising and Promotion Management	3 Cr.
MKT 692 Rural Marketing	3 Cr.



**FOURTH SEMESTER; 15 Credit Hours**

MGT 523 Strategic Management 3 Cr.

**Specialization Courses (Any Two from Group B)****Finance**

FIN 685 Financial Markets and Institutions 3 Cr.

FIN 686 International Financial Management 3 Cr.

FIN 689 Investment Management 3 Cr.

FIN 690 Insurance: Theory and Practice 3 Cr.

FIN 691 Commercial Bank Management:  
Theory and Practice 3 Cr.

**Marketing**

MKT 685 Consumer Behavior 3 Cr.

MKT 686 International Marketing 3 Cr.

MKT 687 Brand Management 3 Cr.

MKT 688 Sales Management 3 Cr.

MKT 689 Retail Management 3 Cr.

MKT 690 Services Marketing 3 Cr.

**Accountancy**

ACC 687 Contemporary Auditing 3 Cr.

ACC 688 Accounting Theory and Financial Reporting 3 Cr.

ACC 689 Management Control Systems 3 Cr.

ACC 690 Balance Scorecard:  
A Tool for Performance Measurement 3 Cr.

**Management**

MGT 685 Organizational Development and Change 3 Cr.

MGT 686 Quality Management 3 Cr.

MGT 689 Performance Management 3 Cr.

MGT 690 Leadership and Communication 3 Cr.

MGT 525 Dissertation 6 Cr.

## 6. Course Evaluation Pattern

### I. MBS Evaluation Pattern

In-semester Evaluation: 40 Marks		Weight in %	External Evaluation: 60 Marks	
Evaluation Activities				Written Board Examination: 100 Marks, convertible to 60 Marks.
In-semester pre-board examination		40		
Class-room activities (Class presentations, case analysis, group works etc)		20		
Project Assignments		30		
Class Attendance		10		
<b>Total</b>		<b>100%</b>		
<b>Grand Total</b>			<b>100 Marks</b>	

### II. BBS Evaluation System

BBS evaluation system solely depends on written board exam conducted by Tribhuvan University. However, various evaluation practices such as internal exams, assignments, presentations and project works are conducted by the college for the overall academic enhancement of the students.

### III. Results Analysis

#### BBS

Passed out Year	Total Number of students appeared in Final year		Total Number of Students Passed /Awarded Degree	
	Total	Female	Total	Female
	2078	262	168	83
2079	273	148	87	44

#### MBS

Passed out Year	Total Number of students appeared in Final year		Total Number of Students Passed /Awarded Degree	
	Total	Female	Total	Female
	2078	72	43	47
2079	87	46	48	28

## 7. Research and Consultancy

### Journal and Conference

International Journal		National Journal		International Conference		National Conference	
2019-2020	2020-2021	2019-2020	2020-2021	2019-2020	2020-2021	2019-2020	2020-2021
00	00	00	00	00	00	00	00

### Consultancy

Initiated Year	Project Title	Status	Amount	
			Generated	Dept 10%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

## 8. Placement Details

### I. On Campus

S.N.	Name of the Students
1	Sunita Gautam, Lecturer
2	Srijana Adhikari- Administration Officer

### II. Off Campus

S.N.	Name of the Students	Company Name
1	Asim Pande	Prime Commercial Bank
2	Divya Ojha	Owner-Sovakamana Suppliers
3	Amrit Kandel	Muktinath Development Bank
4	Pratima Gurung	Prime Commercial Bank
5	Monika Gurung	Siddhārtha Bank
6	SaradaSapkota	Laxmi Bank
7	Anita Lamichhane	Mega Bank

8	Subash Pande	Banika Saving & Credit Cooperative
9	Anjila Adhikari	Prabhu Bank
10	Bipin Ranabhat	Nepal Investment Mega Bank
11	Navaraj Dahal	Himalayan Bank
12	Santos Bishowkarma	Banika Saving & Credit Cooperative
13	Ramesh Sunar	Muktinath Development Bank
14	Sundar Pariyar	Himalayan Bank
15	Kamal Gautam	NIC ASIA Bank
16	Ambika Kumal	NIC ASIA Bank
17	Binaya Gaire	Shangrila Development Bank
18	Sudip Paneru	Global IME Lagubita
19	Sudip Thapa	Nepal Investment Mega Bank
20	Sudip Giri	Vianet Internet
21	Pratiba Banstola	Swarnim Agriculture Cooperative Society
22	Krishna Bhandari	Garima Bikas Bank
23	Sujata Kandel	Prabhu Bank
24	Manna K.C.	Shikhar Insurance
25	Bimik Wasti	Pokhara University
26	Sneha Dhakal	Kumari Bank
27	Rabin Pariyar	Gandaki& Dhaulagiri Suppliers
28	Rajesh Gurung	Prime Commercial Bank
29	Bandana Pandey	Prime Commercial Bank

30	Sadhana K.C.	Owner- Manakamana Engineering
31	Krishna Raj Khanal	Global IME Bank
32	Roshan Neupane	Global IME Lagubitta
33	Kushal Dhakal	Global IME Lagubitta
34	SapanaGurung	Mega Bank
35	Ambika Subedi	Ramkot Saving & Credit Copperative
36	Prabin Kandel	Shree Kot Deaurali Saving & Credit Cooperative
37	Sajan Subedi	Lakecity Processed Drinking Water
38	Prabhas Sapkota	NIC ASIA Bank
39	Manohari Neupane	Mahalaxmi Development Bank
40	Kalpana Lamichhane	NIC ASIA Bank
41	Naresh Gurung	Classic Tech. Company
42	Sohan Kumar Rassili	R 2 M
43	Kiran Magar	R 2 M
44	Kishor Pariyar	Radio Lakecity
45	Pabitra Devkota	Asian Life Insurance
46	Rajib Paudel	A-one Collection
47	Sittal Gurung	Universe English Boarding School
48	Ranjita Gurung	Small Agriculture Saving & Credit Cooperative
49	Sana Gurung	Rupa Mantessowori
50	Buddhi Sunar	Radio Lake city
51	Manisha Gurung	Miraj International

52	Neera Gurung	Samridhhi Saving & Credit Cooperative
53	Purnima Basnet	Samridhhi Saving & Credit Cooperative
54	Subash Dhakal	Shanti Basic School
55	Sachin Ojha	Hamro Gaurav Saving & Credit Cooperative
56	Abishek Adhikari	Prabhu Bank
57	Sunita Gurung	Shree Gogan Higher Secondary School
58	Sanju Chhetri	Kasturi Multipurpose Saving & Credit Cooperative
59	Binita Pariyar	Talchowk-Fancy
60	Binod B.K.	Little Flower Academy
61	Pratimaya Shrestha	Alfa Academy
62	Sagar Tiwari	Diamond Model School
63	Asha Gurung	Triveny Public School
64	Durga Koirala	Triveny Public School
65	Shristy Paudel	Janaprakash Secondary School
66	Bidhayak Deuja	New Light Secondary School

#### 9. Infrastructural Facilities

- Class Room with White Boards and Multimedia Projectors.
- Wi-Fi enabled Secured Block
- RO Water Facility with Hot and Cold Dispenser
- Computer Lab
- Hall / Discussion Room

#### Library Books

Total No of Books	
2079/80	3297

#### 10. Outcome of the students meeting

- Students feel that the infrastructure provided by the College is GOOD.
- The rules and regulations of the College are appreciated.
- Advanced curriculum and syllabus are appreciated and feel very proud in studying at this institution.
- They feel that the Faculties of the College are having best expertise and experience and are handling classes in a very professional way.
- Students feel that course workload is manageable.
- Students have made good progress in the courses.
- The learning and teaching method has significantly encouraged student's participation.
- Majority of the students respond that the overall environment in the class is conducive to learning.
- The provision of learning resources in the library is inadequate.
- Students feel that participation in the co-curricular activities is below average.
- Students feel that response on feedback on assessment is fair.
- Faculties are found to be regular throughout the course.
- Wi-Fi bandwidth is not sufficient.
- Plug points for charging laptops are not adequate in classrooms.

#### 11. Outcome of the Faculty meeting

- They felt very proud to serve for this institution.
- They felt satisfied with the pay package.
- They were enthusiastic to participate in different seminars, orientations and workshops.
- They were happy to work in the conducive environment of the campus.
- They felt comfortable to teach in the well-equipped classrooms along with multi-media.
- They were found enjoying the flexible working hours in teaching.
- Teachers are somehow worried about the permanent job status in this institution.

#### 12. Overall assessment




- The Academic Audit began on 1<sup>st</sup> Shrawan 2081 with the Entry Meeting of the panel with the campus chief and IQAC coordinator.
- The Internal Audit began according to the scheduled time allocation for various interactions/meetings with students and teachers.
- The faculty profile of the college is found to be strong as there are well experienced and qualified teachers. However, there are only one female faculty members.

- Overall infrastructure of the college is good however students should be encouraged to fully utilize the resources.
- The college administration is requested to develop a policy regarding job security of faculty members.
- The valuable suggestion from faculty members and students should be taken seriously.

#### 14. Conclusion

The college is improving in all the areas of students' enrollment, teacher-students ratio and delivery system. The weaker segments as depicted by the team are warranted to improve.

#### Signature of the Academic Panel Members

Mr. Jeevan Bhandari	
Mr. Shiva Chandra Ghimire	
Mr. Satya Raj Kandel	



## Key Observation Notes:

### 1. Infrastructure of the College:

It is good infrastructure along with well ventilated class rooms, clean drinking water, computer lab, small hall for discussion and canteen within the college premises.

### 2. Human Resources:

It is found that total teaching and non-teaching staffs of the college are 25. Out of them 21 are teaching staffs and rest of them are non-teaching staffs involved for administrative jobs. Out of the total teaching faculty 11 are full time faculty which is 52% of the teaching staffs.

### 3. Students Group:

Student's welfare group has been formed in the college, which is engaged for co-ordination with their students and participates in different activities organized by college and students regularly. Alumni association also has been formed and active.

### 4. Academic Records:

Records keeping of the students are found good. Enrollment of the students in BBS and MBS is satisfactory but dropout rate in year I and II is high in undergraduate program. Final Result of the students is found satisfactory. Placement cell has been formed.

### 5. Academic syllabus:

College followed academic syllabus and calendar properly prescribed by the university with sufficient elective subject as per the need and demand of the students.

### 6. Improvement required:

- Research activities
- Students counseling for improvement of result and minimize dropout rate.
- Placement to the graduates

### Signature of the External Experts

Dr. Rabindra Ghimire, Associate Professor  
School of Business, Pokhara University  
Email: rabindraghimire@pusob.edu.np



Mr. Bikram Karmacharya  
Industrialist, Karmacharya Group  
2<sup>nd</sup> vice president, Lekhnath Chamber of Commerce and Industry

